

**Urban Management Assistants of North Texas
Strategic Planning Retreat
Friday, May 1 2020, 2:00 p.m.
UberConference TeleConference
Meeting Minutes**

Present:

Officers	<input checked="" type="checkbox"/> Lauren Rose (President) <input checked="" type="checkbox"/> Laurie Wilson (Vice) <input checked="" type="checkbox"/> Lauren LaNeave (Treasury) (2:06) <input checked="" type="checkbox"/> Imelda Speck (Secretary)	
	Chair	Members
Communications	<input type="checkbox"/> Amanda Valdez	<input type="checkbox"/> Chelsey Gordon <input type="checkbox"/> Erin Winn <input type="checkbox"/> Matt Yager <input type="checkbox"/> Bernadette McCranie
Membership	<input checked="" type="checkbox"/> Major Youngblood	<input type="checkbox"/> Sena Nyaku
Networking & Mentorship	<input checked="" type="checkbox"/> Brittney Huff	<input checked="" type="checkbox"/> Jerod Potts <input type="checkbox"/> Stephen Harcus <input type="checkbox"/> Chandra Washington
Professional Development	<input type="checkbox"/> Letecia McNatt <input type="checkbox"/> Kimberly Garduno (Vice)	<input checked="" type="checkbox"/> Kate Hawley
Special Events	<input checked="" type="checkbox"/> Brett Cast <input checked="" type="checkbox"/> Don Robinson (Vice)	<input type="checkbox"/> Carey Neal
Other UMANT Members		

1. Approval of April 3, 2020 Meeting Minutes

- a. Motion – Brittney
- b. Second – Lauren LaNeave
- c. Passed – Unanimous

2. COVID-19 Impacts

- a. Bring news this week with governor opening things up
- b. What are restaurants doing around you
- c. What about telecommuting
 - i. New policies
 - ii. Looking at what positions are able to be at home
- d. Changing policies and procedures
 - i. Laurie and Don said they can share policies and technologies regarding electronic signatures and telecommuting

3. Committee Updates

- a. **Networking & Mentorship**

- i. ZacTax Happy Hour
 - 1. Lauren mentioned she missed it, but looks like it was a great virtual event
 - 2. Brittney – great feedback and ZacTax really liked it and wants to do again if possible
 - 3. Did it via facebook live and then screen sharing software to help have multiple people on Facebook live
 - 4. Informative and helpful
 - 5. If other committees willing to take on, happy to help them do this as well

b. Professional Development

- i. Downtown event on hold and re-evaluate down the line
- ii. Keep development 101 and going online /zoom/Facebook
- iii. Going virtual helps with our geographical spread

c. Membership & Partnerships

- i. 2 new members have joined despite current situation
- ii. 197 members
- iii. Want to see how next semester goes with students transferring from graduation to UMANT ro Student of UMANT since a lot of course will be online/remote

d. Communications

- i. Amanda didn't make call – but Lauren commented online presence is strong

e. Special Events

- i. Wine and dine is postponed indefinitely
- ii. One day conference – Ruth Jackson center in grand prairie center
 - 1. Original dates still open
 - 2. Facility is free regarding rental
 - 3. Just pay for food and drink
 - 4. No down payment – so if we are still in lock down mode – can pullout or move date

4. General Meeting Items

- a. asdf

5. Next Meeting: June 5, 2020