

**Urban Management Assistants of North Texas
Strategic Planning Retreat
Friday, August 7 2020, 2:00 p.m.
UberConference TeleConference
Meeting Minutes**

Present:

Officers	<input checked="" type="checkbox"/> Lauren Rose (President) <input checked="" type="checkbox"/> Laurie Wilson (Vice) <input type="checkbox"/> Lauren LaNeave (Treasury) (2:06) <input checked="" type="checkbox"/> Imelda Speck (Secretary)	
	Chair	Members
Communications	<input checked="" type="checkbox"/> Amanda Valdez	<input type="checkbox"/> Chelsey Gordon <input type="checkbox"/> Erin Winn <input type="checkbox"/> Matt Yager <input type="checkbox"/> Bernadette McCranie
Membership	<input checked="" type="checkbox"/> Major Youngblood	<input checked="" type="checkbox"/> Sena Nyaku
Networking & Mentorship	<input checked="" type="checkbox"/> Brittney Huff (3:06)	<input type="checkbox"/> Jerod Potts <input type="checkbox"/> Stephen Marcus <input type="checkbox"/> Chandra Washington
Professional Development	<input checked="" type="checkbox"/> Letecia McNatt <input type="checkbox"/> Kimberly Garduno (Vice)	<input type="checkbox"/> Kate Hawley
Special Events	<input checked="" type="checkbox"/> Brett Cast <input type="checkbox"/> Don Robinson (Vice)	<input checked="" type="checkbox"/> Carey Neal
Other UMANT Members	<input checked="" type="checkbox"/> Myra Cantu (UMACT)	

1. Approval of August 7, 2020 Meeting Minutes

- a. Motion – Laurie Wilson
- b. Second – Brittney Huff
- c. Passed – Unanimous

2. Elections

Nominations turned in for President and Vice President but not for Treasury and Secretary. Per the Bylaws, Lauren created a nominating committee with 3 past presidents and the committee selected Imelda and Britney for Treasury and Secretary.

Thought only 1 candidate for each position, must hold an election and no cancel them.

3. **Scholarship**

Lauren LaNeave shifted dates due to cancellations cause by COVID19 and pushed the scholarship timeline back. UMANT will start promoting now and award at one day conference.

4. **Committee Updates**

Networking & Mentorship

Back to School Virtual Happy Hour

Britney updated that virtual happy hour will be 9/18 with ZacTax for an hour on Facebook live. More details are forthcoming and will host it either at 4 or 5 pm

End of year event

Britney is trying to nail down a date and looking at either 12/5 or 12/12. She did not see anything on calendar for area. Laurie suggested 12th due to runoff election dates being first of December.

Professional Development

Working on the next 101 Series – Candidate 101. Working with SGR and waiting for date that would work best for the panelist they have secured. Event will either be 11/5 or 11/19th.

Membership & Partnerships

6 new members in last 30 days – total to 198

Communications

Nothing new except available for helping to promote upcoming events.

Special Events

One day Conference

Brett reported the structure of One Day is ready to go with all speakers scheduled. The committee is working to complete bios and getting names made official for each topics/presentation.

Event will be on Friday 10/23 with 4 different sessions, in each session there will be 2 concurrent topics.

Collaborating with other assistance groups for attendees and for each individual topic. Committee is asking our members and friends around the state to MC Sessions topics. Specifically, looking for someone to help guide the questions for discussion and have at least one other person in Zoom 'crowd' to help guide topics. Asking for volunteers to sign up, attend session, and have at least 6 questions to ask.

For structure of session will either:

- Give attendees schedule with links to click on, or
- Have attendees sign up for one or 2 tracks and that is what you follow

Lauren is requesting that UMANT executive committee is engaged and present as much as possible.

There was as discussion regarding logistics of Zoom and how to switch or allow people in and out of sessions. The conversation to continue offline and will update the group next month. It was asked if anyone else have experience with Zoom and how to do this to please join in the outside discussion.

5. General Meeting Items

None

6. Next Meeting: October 2, 2020