



**URBAN MANAGEMENT ASSISTANTS OF NORTH TEXAS
2019 Executive Committee Meeting
September 6th, 2019
Alchemy Coffee & Wine Bar, Arlington**

The following members were present

Taylor Lough, Anna
Brittany Huff, Hudson Oaks
Brett Cast, Corinth
Amanda Valdez, Benbrook
Hillary Cromer, Benbrook
Caitlin Biggs, Little Elm
Imelda Speck, Irving
Jason Hammet
Seth Howard
Mayra Cantu

**1) Call to order and motion to approve the minutes from the August 2nd, 2019
UMANT meeting**

- Taylor called the meeting to order
- A quorum was present
- Caitlin made a motion to approve the minutes, Hillary seconded, the motion carried and the minutes were approved unanimously

2. Committee Updates

Networking & Mentorship:

- 41 registered for HH
- Trends and Tours is on hold as Frisco EDC Day is November 5th; may require membership to attend once new date is set

Special Events

One day conference update – Friday November 15th at The Marq Southlake;
Theme will be “Sharing Solutions: Ready, Set, Grow” Notes attached.

Professional Development

- Candidate 101 next week will begin at 2:00 on Friday at the Civic Center in Denton
- Headshots will be taken by a UNT employee from 2:00 to 3:00 p.m.

Memberships & Partnerships

- 59 new members in 2019 to date
- UT Dallas has requested a HH to be organized near their campus
- Membership report attached

Communications

- Newsletter will be released on 9/18
- Send updates by 9/12
- Upload event photos to dropbox

Other Business: Brittney asked if she and Brett Cast could co-chair the Networking Committee for 2020.

With no other business to consider, Taylor adjourned the meeting.

Taylor Lough, President

ATTEST:

Cassie Tucker, Secretary

• Register online

2019 UMANT ONE DAY CONFERENCE

Sharing Solutions: Ready, Set, Grow

Friday, November 15th

-DRAFT AGENDA-

8:30 – 9:00am | BREAKFAST

9:00 – 9:15am | Welcoming Remarks: Taylor, Lauren/Hillary

Lauren Rose 9:15 – 10:15am | Keynote: Supporting Inclusive Employee Engagement? — T.C. Bordnax

10:15 – 10:30am | BREAK

Andrew Fortune 10:30 – 11:30am | Legislative Update: Implement the Aftermath (Solutions Oriented - Tricky Legislation that doesn't have a straightforward solution) — Andrew Fortune

Others?
Trey Yvelertor

Snapper Carr?

11:30 – 12:30 | LUNCH

Cassie → 12:30 – 1:00 | Creative Funding Solutions: The Marq Southlake

→ 1:00 – 1:30 | VIP Tour of The Marq Southlake

* Camie, Ann commere
Stacey Almond (Lake Worth)
Machale Montgomery (Bor)
Bob Hart (Covington)
Patrick Lawler

1:30 – 1:45 | BREAK

Taylor 1:45 – 2:15 | Benefits of Working in a Small Community Panel (Below 20k)

2:15 – 2:45 | Breakout Sessions #1

Tyler Brewer
Ben Williamson • First Amendment Guidance Panel — Ben
• Why Diversity Matters
• Sponsor Presentation — Zack Tax (Britt Huck)

2 hour requirement
- Gina Nash?
- Matt Mueller?

Caitlan 2:45 – 3:45 | Breakout Sessions #2

Lauren Rose • Ethics Course (TCMA & ICMA)
• Excellent Customer Service — Tom Hart "Raving Fans"
• Sponsor Presentation

3:45 – 4:00 | Drawings and Closing Remarks

4:00 - ☺☺ | Networking Happy Hour

2019 UMANT One Day Conference

Sharing Solutions: Ready, Set, Grow

GOALS

- 100 registrants
- 10 Tables with 10 chairs
- \$5,000 profit

VENUE

- a) The Marq Southlake: Legends Hall (285 Shady Oaks Drive, Southlake, TX 76092)
- b) After Party: TBD (Ginger Man, Legends Hall Club Lounge, etc.)

DATE/TIME

Friday, November 15, 2019

8:30 a.m. – 4:00 p.m.

- 8:30 breakfast and registration
- 4:00 Networking Happy Hour

TICKET PRICES

- \$25 student
- \$50 member
- \$60 non-member

FOOD

- Breakfast: TBD (Possibly Fuzzy's, Torchy's)
- Lunch: TBD (Scratch Kitchen or another Marq Southlake preferred vendor)
- Snacks: TBD (Scratch Kitchen or Amazon order)

INCENTIVES FOR FULL- DAY ATTENDANCE

- Epic Waters passes – 2/registrant - New ideas needed
- IKEA gift card or coupon (drawing) - New ideas needed
- 50/50 raffle for scholarship fund (drawing)

EXECUTIVE COMMITTEE CHALLENGE

- Sponsorship from your city/org.
- Bring 2 members and 2 non UMANT members to register from your city/org.
- Register as early as possible
- Volunteers for check-in and registration
- Volunteers to manage VIP tours

DSGR
TMRS
|

Lauren LaNeve
- pay online

SPONSORSHIPS

- University Partner (2) - \$350
 - Reserves 10 seats at one table with organization name and logo. Organization name will be included in the program and recognized during opening remarks.
- Table Sponsor - \$500
 - Reserves 10 seats at one table with organization name and logo. Organization name will be included in the program and recognized during opening remarks.
- Meal Sponsor (2) - \$750
 - Reserves 5 seats at one table with organization name and logo. Organization name and logo will also be included in the program, posted on the food table, and recognized during opening remarks.
- Event Sponsor (3) - \$1,000 — have 2
 - Reserves 5 seats at one table with logo and organization name at table. Organization name and logo will also be included in the program, entry sign, and recognized by recognized during opening remarks. Event Sponsors will also have the option to host an information table during meals.
- Networking Sponsor (1) - \$500
 - Organization name and logo will be included in the program, networking hour entry sign, and recognized in closing remarks. Organization will also have the option to host an information table during networking hour.

THEME

2019 – Sharing Solutions: Ready, Set, Grow

2018 - Local Control in a Changing Environment: Innovative Solutions

POTENTIAL SESSIONS

- Excellent Customer Service - Amy Seaholt, Phd, Educational Director at Municipal Clerk Association
- First Amendment Guidance
 - Tom Brytson III, CPC, Director of Communications at City of Farmers Branch
- Benefits of Working for a Smaller City (panel)
- Creative Funding Solutions and VIP Tour of The Marq Southlake
- Keynote: Supporting Inclusive Employee Engagement - inclusion, diversity, equity, and accessibility within programs related to equal opportunity and nondiscrimination
 - Tom Hart, Trey Yelverton, David Cooke, TC Broadnax, Erin Rinehart, Mario Canizares, Jon Fortune, Steve Dye
 - Focus on [theme] – creative, innovative, informed solutions
- Carrollton Redevelopment - Switching Focus to Redevelopment
- Legislative Update
 - Fred Hill
- Breakout Sessions
 - Sponsorship presentations (based on sponsorship level)

- Non Member/New Member
- I've got my MPA...now what?
- Ethics
- Finding and Sharing Your Community's Story

SPEAKER GIFTS

- Beautiful house plants to thank our speakers for helping us grow
- Other Ideas: _____

POTENTIAL SPONSORS

- Zactax
- City of Benbrook - Table Sponsor

Membership Summary - 9.6.19									
	Total	Active	Renewal overdue	Lapsed	Pending		Level Change	New in Last	
					New	Renewal		7 days	30 days
Associate Member	8	7	1	1					
Committee Volunteer - Legacy Council									
Corporate Member	2	2							
Full Member	92	82	6	3		7		1	4
Legacy Leader	10	9	1			1			
Life Member	2	2							
NTCMA Member Email	1	1							
Student Member	53	44	7			9		1	10
Total	168	147	15	4	0	17	0	2	14

New Members as of 1/1/2019 59

2019 New Members by Month		
	Active	Pending
Previous Year		
January	7	
February	3	
March	18	
April	5	
May	3	
June	2	
July	3	
August	18	
September		
October		
November		
December		
Total	59	0

Previous Month - New Membership Breakdown		
	Active	Pending
Full Member / Associate	7	0
Student	11	0

2019 New Members				
Name	City	Membership	Created on	Member Since
Titan Chijioke	City of Carrollton	Full	1.10.19	1.23.19
Sarah Hulquist	City of Lewisville & City of Carrollton	Student	1.14.19	1.23.19
Jonathan Kabuye	UTD	Student	1.17.19	1.23.19
Karen Kurtin	Town of Highland Park	Full	1.14.19	1.23.19
Major Youngblood	City of Irving	Full	1.14.19	1.23.19
Sarah Luxton	City of Denton/ UNT	Student	3.22.18	1.23.19
Beth Jones	Town of Highland Park	Full	12.19.18	1.30.19
Jasmine Carr	City of Lancaster	Full	2.27.19	2.27.19
Holly Fortes	Refugee Services of Texas	Associate	2.10.19	2.27.19
Amanda Monsivais	City of Lancaster	Full	2.27.19	2.27.19
Chelsey Gordon	City of Waxahachie	Full	1.16.18	3.8.19
Robyn Battle	Town of Prosper	Full	3.19.18	3.11.19
Miriam Bebawy	University of North Texas	Student	10.18.18	3.11.19
Andrew Fortune	City of Grand Prairie	Full	3.9.16	3.11.19
Delajer Walker	City of Lancaster	Full	2.27.19	3.14.19
Rick Menchaca	UMB Texas Public Finance	Corporate Member	7.25.19	3.15.19
Jamie Smith	Dallas Central Appraisal District	Full	11.12.18	3.15.19
Rachel Wood	City of Denton	Full	6.27.19	3.15.19
Babatunde Adeleye	University of Texas at Arlington	Student	8.23.18	3.15.19
Jacob Garrison	Burleson	Student	9.7.18	3.15.19
Terrence Harbin	Grand Prairie/UTA	Student	3.4.19	3.15.19
Chance Huxtable	NCTCOG	Student	1.23.19	3.15.19
Christin Larry	UT Arlington	Student	11.28.18	3.15.19
James McDaniel	Westlake	Student	3.20.19	3.15.19
Veronica Reyes	Dallas	Student	3.24.19	3.15.19
Miesha Johnson	Town of Addison	Full	3.18.19	3.18.19
Ryan Henderson	City of Anna	Full	3.20.19	3.21.19
Kathleen Rojas	UTA	Student	3.19.19	3.21.19
Kent Souriyasak	City of Lucas	Full	4.1.19	4.1.19
Siale Langi	Carry On Digital Services	Student	4.4.19	4.8.19
Kate Hawley	University of Oklahoma	Associate	6.21.19	4.30.19
Billy Owens	North Richland Hills	Full	4.30.19	4.30.19
Judy Brown	UTD Student	Student	4.25.19	4.30.19
Noor Abbas	University of Texas at Dallas	Student	5.1.19	5.1.19
Melissa Everett	City of Carrollton	Full	5.1.19	5.1.19
Muna Alhotari	City of Southlake	Student	5.2.19	5.6.19
Christian Smith	University Of Texas at Dallas	Student	5.20.19	6.5.19
Cordie Hatch	City of Southlake	Associate	4.8.19	6.5.19
Carey Neal	City of Lancaster	Full	7.18.19	7.24.19
Edgar Miranda	University of Texas at Dallas	Student	6.24.19	7.24.19
Seth Howard	VLP Contractors	Associate	7.22.19	7.24.19
Jessica	Almendarez	Student Member	8.6.19	8.12.19
Maria Skrut	University of North Texas	Student	6.12.19	8.2.19
Kathryn Welch	City of Denton	Full	5.13.19	8.2.19
Christina Derr	City of Springtown	Full	6.20.19	8.2.19
Ashley Carlisle	City of Southlake	Full	4.24.17	8.2.19
Athena Seaton	City of Duncanville	Associate	7.24.18	7.24.19
Jakob	Bressler	Student Member	8.8.19	8.12.19
makayla	price	Student Member	8.5.19	8.12.19
Zach	Romero	Full Member	8.9.19	8.12.19
Misty	Simons	Student Member	8.5.19	8.12.19

E. Chris	Sanchez	Full Member	8.15.19	8.15.19
Darcy	Cohen	Student Member	10.12.18	8.19.19
Kallie	Tanner	Full Member	8.20.19	8.20.19
Chandra	Washington	Student Member	8.23.19	8.23.19
Nashwa	Ghoniem	Student Member	8.26.19	8.26.19
Sandra	Rangel	Student Member	8.28.19	8.28.19
Ashley	Anderson	Student Member	8.29.19	8.29.19
Jared	DeVries	Full Member	8.5.19	8.30.19
Jesus Martinez	Arlington	Student	5.9.19	8.30.19