



## **UMANT Executive Committee Agenda**

February 4, 2022

2:00 PM – 3:00 PM

Virtual

Join Zoom Meeting

<https://us06web.zoom.us/j/85877752970?pwd=RkVTV2NSYTdERGNjcVpsU0kydkhyZz09>

Meeting ID: 858 7775 2970

Passcode: UMANT

One tap mobile

+13462487799,,85877752970#,,,,\*920322# US (Houston)

+12532158782,,85877752970#,,,,\*920322# US (Tacoma)

Meeting ID: 858 7775 2970

Passcode: 920322

1. Approval of January 7, 2022 Minutes
2. Resolution to Approve 2022 Budget Adoption
3. Committee Updates
  - a. Networking & Mentorship
    - i. Kick-off Event Recap
    - ii. Exec Connect
  - b. Professional Development
    - i. March Lunch & Learn
    - ii. September Lunch & Learn moved from 9/2 to 9/9
  - c. Membership & Partnerships
  - d. Communications
  - e. Special Events
    - i. Wine & Dine
4. General meeting items

5. Future agenda item requests

**Next Meeting: Friday, March 4, 2022**

**Notes:**

1. Exhibit A – Resolution approving the adoption the FY2022 Budget
2. Exhibit B - Committee assignments for 2022

## Exhibit A



### RESOLUTION NO. R22-01

**A RESOLUTION OF THE URBAN MANAGEMENT ASSISTANTS OF NORTH TEXAS (UMANT) ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022, AND MAKING APPROPRIATIONS FOR EACH COMMITTEE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the UMANT Bylaws were adopted in 1972 and updated most recently in 2016; and

**WHEREAS**, on April 2, 2021, the UMANT Executive Committee (Committee) adopted a budget for the 2021 fiscal year beginning January 1, 2021 and ending December 31, 2021; and

**WHEREAS**, in accordance with the Bylaws, the President of UMANT has filed a proposed budget for UMANT covering the fiscal year beginning January 1, 2022 and ending December 31, 2022; and

**WHEREAS**, the 2022 elected officers have made the proposed budget available for inspection by the Executive Committee prior this adoption; and

**WHEREAS**, the President, upon full consideration of any informed matters, is of the opinion that the budget hereinafter set forth is proper and should be approved and adopted; and

**NOW, THEREFORE, BE IT RESOLVED BY THE EXECUTIVE COMMITTEE OF UMANT THAT:**

**SECTION 1.** The 2022 UMANT Officers are:

President:	Brittney Huff
Vice President:	Imelda Speck
Treasurer:	Brett Cast
Secretary:	Lauren Williams

**SECTION 2.** The above and foregoing recitals are true and correct and are incorporated into this Resolution and made a part hereof for all purposes.

**SECTION 3.** The budget as adopted hereby shall be deemed the official budget for UMANT for the said fiscal year, and a copy of the same is attached hereto and marked as **Exhibit A** and shall be filed and kept on file with the Treasurer and shall be posted on the UMANT website.

**SECTION 3.** This Resolution shall take effect upon its passage and approval.

**DULY RESOLVED AND ADOPTED** by the Executive Committee of UMANT, on this 4<sup>th</sup> day of February 2022.

\_\_\_\_\_  
Brittney Huff, President

\_\_\_\_\_  
Lauren Williams, Secretary

**Exhibit A**

<b>UMANT 2022 GENERAL FUND SUMMARY</b>		<b>Budget</b>
		<b>2022</b>
<b>Beginning Balance Acct #4880</b>		<b>\$ 26,965.10</b>
<b>Revenues</b>		
Memberships		\$6,000.00
Event Sponsorships		\$8,000.00
Registrations		\$1,000.00
Transfer from Paypal		\$0.00
Donations		\$200.00
Miscellaneous		
<b>Total Revenues</b>		<b>\$15,200.00</b>
<b>Expenditures</b>		<b>-</b>
<b>Administration</b>		<b>\$ 4,220.00</b>
T-Shirts/Nametags		\$ 300.00
Website Subscription		\$1,200.00
Conference Call Fee (Zoom)		\$200.00
Taxes Payment & Prep Fee		\$270.00
Strategic Planning Session		\$200.00
Speaker Gifts		\$500.00
TCMA Assistants' Event		\$700.00
TCMA & ICMA Conference Planning		\$ 850.00
<b>Professional Dev.- Maria Skrut &amp; Celia Ventura</b>		<b>\$1,000.00</b>
March Lunch & Learn		\$250.00
June Event		\$250.00
September Event		\$250.00
November Event		\$250.00
Trends and Tours		\$0.00
<b>Mentorship &amp; Networking - Jared Devries</b>		<b>\$1,400.00</b>
2022 Kick-Off Event		\$250.00
Exec Connect		\$450.00
Back to School Reception Events		\$600.00
End of the Year Brunch		\$100.00
<b>Membership &amp; Partnership - Major Youngblood</b>		<b>\$250.00</b>
Misc.		\$250.00

<b>Special Events - Carey Neal</b>	<b>\$3,850.00</b>
Wine and Dine	\$1,000.00
Wine and Dine Sponsor Gift	\$250.00
Wine and Dine Scholarship Transfer	\$1,000.00
One Day Conference	\$1,500.00
Misc. transfer for One Day raffle	\$100.00
<b>Communications - Sarah Luxton</b>	<b>\$819.40</b>
Canva	\$119.40
Advertising	\$200.00
Brochure/Printing	\$500.00
<b>Fees &amp; Transfer</b>	<b>\$ 3,450.00</b>
Transfers	\$ 3,000.00
Fees	\$ 450.00
<b>Total Expenditures</b>	<b>\$ 14,989.40</b>
<b>Net Income</b>	<b>\$210.60</b>
<b>Ending Balance #4880</b>	<b>\$ 27,175.70</b>
PayPal Balance	\$1,000.00
<b>Ending Balance Acct + PayPal balance</b>	<b>\$ 28,175.70</b>

## Exhibit B

### 2022 UMANT Exec Committee Contact List

	Role	Email
<b>Officers</b>		
<b>Brittney Huff</b>	<b>President</b>	brittneyphuff@gmail.com
<b>Imelda Speck</b>	<b>Vice President</b>	ispeck@cityofirving.org
<b>Brett Cast</b>	<b>Treasurer</b>	blcast12@gmail.com
<b>Lauren Williams</b>	<b>Secretary</b>	lhaze407@gmail.com
<b>Special Events (liaison - Brittney or Imelda)</b>		
<b>Carey Neal</b>	<b>Co-Chair</b>	cneal@lancaster-tx.com
<b>Keturah Barnett</b>	<b>Co-Chair</b>	keturahs.barnett@gmail.com
<b>Kate Graham</b>		kgraham@littleelm.org
<b>Guadalupe Orozco</b>		G.lupeorozco@gmail.com
<b>Chloe Sawatzky</b>		chloe.sawatzky@cityofcarrollton.com
<b>Networking &amp; Mentorship (liaison - Brett)</b>		
<b>Jared DeVries</b>	<b>Chair</b>	jdevries@benbrook-tx.gov
<b>Colby Collin</b>		colbycc@sbcglobal.net
<b>Kaitlyn Malec</b>		kmalecfb@gmail.com
<b>Scott Hammons</b>		scott.hammons3100@gmail.com
<b>Madeline Oujesky</b>		moujesky@ci.southlake.tx.us
<b>Milenka Lopez</b>		mlopez@ci.southlake.tx.us
<b>Terrence Ra'mond Harbin</b>		ramond8607@gmail.com
<b>Bora Sulollari</b>		bsulollari@ci.southlake.tx.us
<b>Stephanie Clayton</b>		sclayton@ci.southlake.tx.us
<b>Membership &amp; Partnership (liaison - Imelda)</b>		
<b>Major Youngblood</b>	<b>Chair</b>	myoungblood@cityofirving.org
<b>Professional Development (liaison - Lauren)</b>		
<b>Maria Skrut</b>	<b>Co-Chair</b>	maria.skrut@hudsonoaks.com
<b>Cecilia Ventura</b>	<b>Co-Chair</b>	ceciliaventura09@hotmail.com
<b>Anthony V. Cao</b>		anthonyvancao@gmail.com
<b>Aya Kouaho</b>		ayakouaho@hotmail.com
<b>Christina Derr</b>		cderr@cityofspringtown.com
<b>Communications (liaison - Brittney)</b>		
<b>Sarah Luxton</b>	<b>Chair</b>	sarahmcc251@hotmail.com
<b>Amanda Chi</b>		achi@cityofsachse.com
<b>Maya Williams</b>		maya.williams@dallascityhall.com