



**UMANT Executive Committee Meeting Minutes**

November 3, 2023

2:00 PM – 3:00 PM

Virtual

Join Zoom Meeting

<https://us06web.zoom.us/j/82076150988?pwd=RGgrdW4xY1l1a2xhWG5xUmhVUVlyQT09>

Meeting ID: 820 7615 0988

Passcode: 985361

Meeting called to order: 2:04 pm

**Present:**

<b>Officers</b>	<input checked="" type="checkbox"/> Imelda Speck (President) <input checked="" type="checkbox"/> Lauren Williams (Treasury) <input checked="" type="checkbox"/> Jared DeVries (Secretary)	<input checked="" type="checkbox"/> Brett Cast (Vice)
	<b>Chair</b>	<b>Members</b>
<b>Communications</b>	<input checked="" type="checkbox"/> Maya Williams	<input type="checkbox"/> Haley Alsbrook
<b>Membership</b>	<input checked="" type="checkbox"/> Emma Crotty	<input type="checkbox"/> Chloe Sawatzky
<b>Networking &amp; Mentorship</b>	<input checked="" type="checkbox"/> Brittney Huff	<input type="checkbox"/> Kelly Baggett <input checked="" type="checkbox"/> Milenka Lopez <input type="checkbox"/> Sarah Luxton
<b>Professional Development</b>	<input checked="" type="checkbox"/> Elizabeth Johnson	<input type="checkbox"/> Ayoub Kahondogoro <input type="checkbox"/> Kumar Gali
<b>Special Events</b>	<input checked="" type="checkbox"/> Tony Cao <input type="checkbox"/> Tesla Harlan	<input type="checkbox"/> Scott Hammons <input type="checkbox"/> Kimberly Winarski
<b>Other UMANT Members</b>		

1. Approval of the October 6, 2023 UMANT Executive Committee Meeting Minutes

A **motion** was made by Jared to approve the October 6, 2023 UMANT Executive Committee Meeting minutes. **Seconded** by Elizabeth Johnson, vote was unanimous in the affirmative, with none opposing.

2. Committee Updates

a. Networking & Mentorship

Brittney Huff provided the update for the Networking and Mentorship Committee. The Mentorship Program has officially launched, with 18 pairs matched late September and early October. Check-ins will occur in December. EOY brunch will be Saturday, December 2<sup>nd</sup>. Location will be Whiskey Cake in Las Colinas.

**b. Professional Development**

Elizabeth Johnson provided update for the Professional Development Committee. Trends of Tours was a success. There was a smaller group attending the event and the Happy Hour afterwards. Committee had been looking at L&L today but work on that event will be set for next year.

**c. Membership & Partnerships**

Emma Crotty provided update for the Memberships Committee. 225 members total, with no membership lapses. 16 new members in August, 9 new members in September, and 8 new members in October.

**d. Communications**

Maya Williams provided updates for the Communications Committee. Working to follow up with thank you notes after special events. Uptick in LinkedIn engagement with people following our UMANT page. One thing to work on for next year is to update the Member Spotlight.

**e. Special Events**

Tony Cao provided the update for the Special Events committee. Imelda Speck provided revenue numbers from the North Texas Leadership Symposium event.

Total Funds Raised:	\$21,880.21
Total Event Cost:	\$10,069.13
Net Income:	\$11,739.08

Sponsorship revenue was kept by recruiting organization, while expenses and ticket sales were split between UMANT and NFBPA.

Sponsorship revenue kept by the organization  
Added \$8,315 in UMANT scholarship revenue.

**3. General meeting items**

**-Nominations and Election of 2024 UMANT Officers**

President:	Jared DeVries
Vice-President:	Elizabeth Johnson
Treasurer:	Aya Kouaho
Secretary:	Maya Williams

**-UMANT Bylaws discussion**

-Organizational Structure: Including as an officer; Past President, looking at TCMA's organizational structure to model as example. The membership expressed favorability to the idea and recognized its importance to provide continuity to the organization.

-Organizational Structure: Suggestion to help with Special Events. Combining fundraising responsibilities with Special Events and Memberships and Partnerships to help with two biggest fundraising events (One Day and Wine and Dine). Lots of work for Special Events to have two large events. Tesla and Tony found that changing scope of Membership committee to add this component would be beneficial. Maya provided a suggestion to look into having a dedicated function for development and fundraising. Lauren provided input in highlighting how UMANT should be explicit in how it communicates its value. Imelda acknowledged that there is support moving in this direction but the decision will be for next year.

-General Discussion: If 2pm on Fridays is a favorable meeting time for Executive Committee meetings. Generally, the membership was amenable to an earlier meeting time.

#### -Capital One Scholarship Account Update

Lauren Williams provided the update for the Capital One Scholarship. This account was created about a decade ago and was designed to house scholarship monies for UMANT. Early this summer, UMANT received a letter from Capital One indicating that due to account inactivity, funds will be transmitted to the state and the account would be closed. A deposit of 1 dollar was made for activity to be reflected in the account. In order to gain access to the account, EA Hoppe will need to be removed and Lauren Williams and Jared DeVries will then be added. This will need to be reflected in the minutes.

A motion was made by Tony Cao and seconded by Imelda Speck to **“Remove EA Hoppe from the Capital One Business Savings Account (xxx-xxx-034) whose current holder is Urban Management Assistants of North Texas, and to add Lauren Williams and Jared DeVries to the Capital One Business Savings Account (xxx-xxx-034)”**

The vote to adopt the motion passed unanimously, with none opposing.

#### 4. Acknowledgements

Imelda Speck acknowledged the great work that all the Committees and Committee Chairs did in making the 2<sup>nd</sup> Annual North Texas Leadership Conference a success

Jared DeVries acknowledged the Texas Rangers as World Series Champions for their series win against the Arizona Diamondbacks.

#### 5. Future agenda item requests

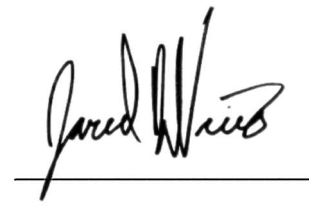
Next Meeting: Friday, December 1, 2023

Notes:

Meeting adjourned 3:07 pm

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Imelda Speck, President



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A handwritten signature in black ink, appearing to read "Jared DeVries", is positioned above a horizontal line. The signature is written in a cursive style with a prominent initial "J".

Jared DeVries, Secretary