

**URBAN MANAGEMENT ASSISTANTS OF NORTH TEXAS**

**2019 Executive Committee Meeting**

**May 3rd 2019**

**City of Hudson Oaks**

**The following members were present**

Caitlin Biggs, Little Elm

Jason Hammett

Brittany Huff, Hudson Oaks

Hillary Cromer, Benbrook

Lauren LaNeave, Southlake

Amanda Valdez, Benbrook

Taylor Lough, Richardson

Laurie Garber, Carrollton

Cassie Tucker, Southlake

Leticia McNatt, Grand Prairie

Brett Cast

Sarah Luxton, Denton

**1) Call to order and motion to approve the minutes**

-Taylor called the meeting to order at 3:03pm

-A quorum was present

-Lauren LaNeave made a motion to approve the minutes, Laurie seconded, the motion carried and the minutes were approved unanimously

**2) Updates**

**Mentorship / Networking - Brittany**

-Venue for the evening happy hour is now the T&P Tavern

-Exec connect has enough execs

-UNT and UTA are each sponsoring 10 students

-Brittany will reach out to UTD

**Special Events (Lauren and Hillary)–**

**Wine and Dine**

-Wine and Dine was a great event, raised $5,411 in sponsorship fund

-Sold out event

**Bowling**

-Talked about doing it after one-day conference but decided it would make for too long of a day

-Discussed an end of year event called “Bowling with Bosses”

**Laurie – Budget**

-Wild Apricot is now the payment provider

-Paypal will be shut down in a few weeks

-Remember to send out pre/post event worksheets

**Communications - Amanda:**

-Dropbox is now live for photos

-Working on a newsletter

-Matt & Bernie for social media “Question of the Day”

**Professional Development –Caitlin:**

-Servant Leadership -- 12 attended; next time consider afternoon event and maybe volleyball after

-Ethics training will be in August

-Legislative update will also be in August

**Membership- Leticia**

-2 new members

-Currently reviewing the roster and online registrations to clean it up for contacts

-Send final sign in after events to Leticia

**TCMA Update:**

-Assistants event on Saturday afternoon, location will be posted on website

-UMANT members can attend regardless of if they are attending conference

**Lewisville Talks:**

-Next Thursday Lewisville is hosting a speaker series, tickets are complimentary if anyone is interested

**3). Closing Comments**

-Next meeting is Friday June 7th in Little Elm

-Those who can attend, should

With no other business to consider, Taylor adjourned the meeting at 3:22 PM.

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Taylor Lough, President

ATTEST:

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Cassie Tucker, Secretary